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*Clerk: Mrs Jane Smith, Oakdene, Vale Lane, Lathom, L40 6JH  
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**Minutes of the meeting of Lathom South Parish Council held at Skelmersdale Cricket Club at 6:30 pm on Wednesday 10<sup>th</sup> May 2023.**

**Present: Cllr Carol Blackledge, Cllr Roger Clayton (Chairman), Cllr Ernie Pallas, Cllr Darren Steele, Cllr Andy Taylor.**

**Apologies received from: Cllr Andrew Beeston, Cllr Andrew Chanter.**

**In attendance:** Seven members of the public were in attendance

## **MINUTES**

### **ANNUAL GENERAL MEETING**

**1 To elect Chairman and hear acceptance of office**

Cllr Roger Clayton was elected Chairman. Declaration of acceptance of office was read out, witnessed and signed.

**2 To elect Deputy Chairman and hear acceptance of office**

Cllr Carol Blackledge was elected Deputy Chairman. Declaration of acceptance of office was read out, witnessed and signed.

**3 To hear acceptance of office for all councillors and confirm Registration of Interest Forms**

Declaration of acceptance of office were read out by Cllr Ernest Pallas, Cllr Darren Steele, Cllr Andrew Taylor, witnessed and signed.

**4 To record apologies for absence**

Apologies were received from Cllr Andrew Chanter and Cllr Andrew Beeston

**5 To receive declarations of interests**

There were no declarations of interest

**6 To sign as a correct record the minutes of the meeting held on the 12<sup>th</sup> April 2023**

The minutes of the previous meeting were approved as a true record and duly signed by the Chairman.

**7 Public Participation**

**The meeting will be adjourned for an appropriate time (four minutes maximum per speech) for members of the public to raise matters of concern or interest as notified to the Chairman.**

Concerns were raised regarding the poor condition of the footpath on Blaguegate Lane. The Clerk will log the issue on Love Clean Streets highlighting how rainfall exacerbates the problem.

**8 To confirm Registration of Financial Interests forms**

All Councillors in attendance completed registration of financial interest forms.

**9 To confirm representation on outside bodies**

There are no representation on outside bodies.

**10 To confirm structure and membership of committees and subcommittees**

The following committee structure was agreed:

Human Resources Committee: Cllr Roger Clayton, Cllr Carol Blackledge

**11 To consider payment of annual subscriptions**

The following memberships were confirmed:

CPRE (Campaign to Protect Rural England) - £36

SLCC (Society of Local Council Clerks) – £ 134

Open Spaces Society £45

OPSTA (Ormskirk, Preston Southport Travellers Association) - £10

Parish Online £84

The meeting discussed the possible benefits of joining the Lancashire Association of Local Councils (LALC). It was agreed that the Clerk should make enquiries to the cost and terms and conditions of membership. To be discussed further at the next meeting.

**12 To consider insurance cover renewal quotation**

The renewal quotation from Zurich was £328.16 (£301.10 last year). A quotation had also been received from BHIB (Brokerbility Holdings Independent Brokers) which was £506.76, including 12mth subscription to Parish Online.

It was resolved to continue with insurance cover with Zurich.

**13 To confirm dates of future meetings**

It was agreed to continue holding meetings on the second Wednesday of the month apart from August/Sept. Subject to availability of a meeting room at Skelmersdale Cricket Club the dates for meetings were agreed as:

14th June 2023  
 12th July 2023  
 6th September 2023  
 11th October 2023  
 8th November 2023  
 13th December 2023  
 10th January 2024  
 14th February 2024  
 13th March 2024  
 10th April 2024  
 15th May 2024 – AGM & APA

**14 To ratify and authorise payment of accounts presented**

|                   |        |                         |      |          |
|-------------------|--------|-------------------------|------|----------|
| Santander         | 160423 | Bank charges            | d.d. | £0.15    |
| R Clayton         | 170423 | Bench repair            | b.t  | £11.88   |
| Kingfisher Direct | 190423 | Litterbin (Jacobs Wood) | b.t  | £510.30  |
| NEST              | 280423 | Clerk's Pension Apr 23  | d.d  | £120.98  |
| J Smith           | 020523 | Clerk's salary Apr 23   | s.o  | £ 561.64 |
| Hugofox Ltd       | 020523 | Web hosting             | d.d  | £23.99   |
| Cricket Club      | 100523 | Room hire               | b.t. | £45.00   |

The accounts were ratified and authorised for payment.

**15 To discuss any current planning issues**

Application Number: 2023/0210/FUL

Proposal: Porch extension to front elevation and installation of 4 x gateposts/2 x pair of gates, boiler house and garage/shed to rear (part retrospective).

Location: Kentmere Lodge Vale Lane Lathom Ormskirk Lancashire L40 6JH

No comments

**16 To discuss and agree the next step to move forward the proposal for traffic calming on Firwood Road**

It was resolved that the Chairman will send a proposal to LCC, as previously discussed, for a joint project to widen the footpath across the old railway bridge and introduce traffic controls for single file traffic crossing the bridge.

It was agreed to pause the proposed plan to install bollards on Old Engine Lane until the full extent of work to be completed by Wain Homes and Bellway is established.

**17 Report from South Lathom Residents' Association (SLRA) for information only**

Complaints had been made about road works on Firwood Road which had not been managed by LCC. SLRA will take up the issue with LCC. There had been no advance notice of the road works to residents. It was questioned if the road should have been closed for the work to be completed safely. It was noted that contractors working in the road are only able to go as far as the end of the 30mph section and then they are required to reapply for permission to continue into the 60mph section of the road.

**18 Exchanges of Information. For information only (no discussion)**

There being no further business, the Chairman closed the meeting at 7.40pm.

**Cllr Roger Clayton  
Chairman**

**14<sup>th</sup> June 2023**